



## EXECUTIVE COMMITTEE

### HYBRID MEETING AGENDA

Schools Insurance Group  
550 High Street Suite 200  
Auburn, California  
530-823-9582

Wednesday, December 15, 2021  
9:00am – 12:00pm  
[Zoom Link](#)

Meeting ID: 853 5895 4708 Passcode: 983969

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#### A. 9:00: Administration

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1. **Roll Call – Quorum**
2. **Public Comments**  
This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the Agenda.
3. **AB361 Statement:** “The state of emergency continues to directly impact the ability of the members to meet safely in person, therefore meetings with a virtual component will be held until the state of emergency is lifted or conditions improve for in-person meetings.”
4. **Approval of the agenda for December 15, 2021**

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#### B. Consent Agenda

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1. **Approval of Minutes**
  - a. November 10, 2021 Executive Committee Minutes
  - b. October 25, 2021 Finance Subcommittee Minutes
  - c. October 27, 2021 Risk Management Subcommittee Minutes
2. **Approval of Payments**
  - a. November 2021 Warrants
3. **Accept Monthly Account Statement and Buy & Sell Transactions**
  - a. October, November 2021 Report
4. **Placer County Treasury**
  - a. October 2021 Report

**C. Action Items** OPTIONS: Action/Approve or No Action/Table for further discussion

**1. Executive Committee Appointment**

**Attachments:** Kevin Roche bio, Exec Com and Officers 2021-2022

**Recommendation:** Approve the appointment of Kevin Roche as a Placer County member of the SIG Executive Committee for the term to expire June 30, 2022.

**2. Standing Committee Appointment to the Risk Management Subcommittee**

**Attachments:** Kevin Roche bio, Policy #0026 Standing Committees, Exec Com and Officers 2021-2022

**Recommendation:** Approve the appointment of Kevin Roche as a member of the SIG Risk Management Subcommittee.

**3. Policy Additions and Revisions: #0081 Records Retention Policy, #2041 Property Claims Settlement Policy**

**Attachments:** Policy #0081 clean draft, and Policy #2041 redline and clean draft versions

**Recommendation:** Review and approve the proposed new Policy #0081 – Records Retention, and revised Policy #2041 Property Claims Settlement Policy, with a recommendation to the Joint Powers Board for approval.

**4. Captive Details: Programs, Domicile, Board, Name**

**Attachment:** Captive Feasibility Study, Implementation Timeline

**Recommendation:** Review and approve establishing the Captive Program Utilization, the captive domicile, the captive Board of Directors composition and intent to contract with SIG for captive management services, and the captive name, with a recommendation to the Joint Powers Board for approval.

**5. Captive: Investment Advisor**

**Attachment:** SIG captive investment advisor fee overview

**Recommendation:** Approve the Finance Subcommittee recommendation to engage with PFM as investment advisor for captive development and implementation

**6. Captive: Implementation Consultant**

**Attachment:** None

**Recommendation:** Approve the Finance Subcommittee recommendation to engage with Bickmore as implementation consultant for captive development and implementation

**7. Captive: Utah Legal Counsel**

**Attachment:** Kirton | McConkie Legal fee proposal

**Recommendation:** Approve the Finance Subcommittee recommendation to engage with Kirton|McCorkie as Utah legal counsel for captive development and implementation

**8. RFP: Employee Benefits Broker**

**Attachment:** RFP timeline

**Recommendation:** Approve engaging in a competitive bid process for SIG's Employee Benefits Brokerage Services

**9. Businessolver Contract Renewal**

**Handout:** Proposed Businessolver renewal contract

**Recommendation:** Approve renewal of the Businessolver contract granting authority to the Executive Director to negotiate final terms.

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**D. Discussion Items – No action will be taken on these items. They are for discussion purposes only.**

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**1. Committee Reports**

- a. Finance Subcommittee
- b. Risk Management Subcommittee

**2. Program Updates**

**Attachments:** Gallagher trend and marketing presentation; Alliant Property Market Update; Activities Matrix; Activities Policy #2010; MOC redline; Workers Compensation COVID update

- a. Employee Benefits: Data/Marketing Report/Preliminary rates
- b. Property/Liability: Market Updates, Activities Matrix, Activities Policy #2010, MOC revision
- c. Workers Compensation: COVID status, Clinic, Norm Peterson &

Associates

**3. Strategic Plan Update**

**4. COVID-19 Discussion**

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**E. Closed Session**

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*The Executive Committee members will adjourn to closed session pursuant to Government Code Section 94946.95 to consider the following matters:*

**1. Workers Compensation Claims Settlement Approval**

**District**

Western Placer USD

**Claim Number(s)**

004917SIG

**2. Property/Liability – review of claims pending litigation**

**District**

None

**Claim Number(s)**

**3. Pending litigation:** Conference with legal counsel

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**F. Open Session - The President will provide a report as to any action taken during closed session.**

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**G. Closing Remarks and Adjournment**

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