



EXECUTIVE COMMITTEE

Wednesday, May 17, 2023

9:00 am – 12:00 pm

Continental Breakfast Served at 8:30 am

Schools Insurance Group
550 High Street
Auburn, California
530-823-9582

A. 9:00: Administration

1. Call to Order and Roll Call/Quorum

2. Public Comment

This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the Agenda.

3. Approval of the May 17, 2023, Executive Committee Agenda

4. Disclosure of items to be discussed in Closed Session

The Executive Committee will recess and reconvene in Closed Session for the purpose of considering the Closed Session items.

B. Closed Session

The Executive Committee members will adjourn to closed session pursuant to Government Code Section 94946.95 to consider the following matters:

1. Property/Liability Claim Settlement Approval

<u>District</u>	<u>Claim Numbers(s)</u>	
a) Alta Dutch Flat	Black Oak Mine	GHC0052756
Colfax	Foresthill	
Grass Valley	Lake Tahoe	
Loomis	Placer Hills	
Placer Union	Rocklin	
Tahoe Truckee	Twin Ridges	
Union Hill		
b) Roseville Joint High School District		S1700112
c) Rocklin Unified School District		S1600090

2. **Pending Litigation**
Review of SIG member open claims over \$150,000 incurred value
3. **Government Code Section 54957**
Public Employee Employment – Executive Director

C. Reconvene to Open Session – 10:00 am

1. **Call to Order and Roll Call/Quorum**
2. **Report of Action taken in Closed Session**

D. Consent Agenda

1. **Approval of Minutes (Dr. Kelli Hanson)**
 - a. Executive Committee Minutes - March 15, 2023
 - b. EBRC Minutes – February 21, 2023
 - c. Admin Subcommittee – January 5, 2023
2. **Approval of Payments (Nancy Mosier)**
 - a. March 2023 Warrants
 - b. April 2023 Warrants
3. **Accept Quarterly Account Statement and Monthly Buy & Sell Transactions (Nancy Mosier)**
 - a. March 2023 Report
 - b. April 2023 Report
 - c. PFM Quarterly Investment Report -March 31, 2023
4. **Placer County Treasury (Nancy Mosier)**
 - a. February 2023 Report
 - b. March 2023 Report
5. **Building Improvements**
 - a. Roof Bid Feb. 2023
 - b. South Side Siding and Entry Doors
6. **Public School Works (PSW) Report**

E. Action Items (Items may be acted upon or tabled)

- 1. Executive Committee Vacant Position Nevada County for 2023-2025 Executive Committee Position (Audrey Kilpatrick)**
Attachment: Policy #0019-Nomination and Election of Executive Committee Members, Executive Committee and Officers 2023-2024, Nomination Form 2023
Recommendation: The Executive Committee recommends John Baggett, Nevada City School District as a Nevada County member to the Executive Committee and forward this nomination onto the Joint Powers Board.
- 2. Standing Committee Appointment to Risk Management Subcommittee (Audrey Kilpatrick)**
Attachments: Policy #0026 Standing Committees, New Yr. Exec Committee Officers Dates in Office
Recommendation: Approve the appointment of Peter Efstathiou as a member of the SIG Risk Management Subcommittee.
- 3. Standing Committee Appointment to Admin Subcommittee (Audrey Kilpatrick)**
Attachments: Policy #0026 Standing Committees, New Yr. Exec Committee Officers Dates in Office
Recommendation: Approve the appointment of John Baggett as a member of the SIG Admin Subcommittee pending the approval of Mr. Baggett's Executive Committee membership from the Joint Powers Board.
- 4. Public Employee Appointment – Executive Director (Audrey Kilpatrick)**
Attachments: Executive Director Contract
Recommendation: Approve contract between SIG and the appointment Executive Director.
- 5. 2023/2024 SPA Property and Auto Physical Damage Renewal (Dan Howell or Marcus Beverly, Alliant)**
Handout: SPA marketing results and program cost overview
Recommendation: Review and approve the 2023/2024 SPA Property and Auto Physical Damage Renewal with a not to exceed limit and a recommendation to the Joint Powers Board for approval.

- 6. 2023/2024 General/Auto Excess Liability and Crime Renewal (Jim Wilkey, Newfront)**
Attachment: SIG 2023/2024 Renewal Presentation
Recommendation: Review and approve the General/Auto Excess Liability and Crime Renewal as a recommendation to the Joint Powers Board for approval.
- 7. 2023/2024 Preliminary Budget - Property and Liability (Nancy Mosier)**
Handout: 2023/2024 Preliminary Budget (revised)
Recommendation: Review and approve the 2023-2024 revised preliminary program budget as a recommendation to the Joint Powers Board for approval
- 8. 2023/2024 Safety Credits (Gabbi Daniel)**
Handout: 2023-2024 Safety Credit criteria
Recommendation: Review and approve Safety Credits for 2023-2024 as presented as a recommendation to the Joint Powers Board for approval.
- 9. Quarterly Claims Report Review and Ratification (Gabbi Daniel/Jaxine Anderson)**
Attachments: Quarterly Claims Reports for Workers' Compensation and Property/Liability showing claims closed during the quarter ending 3/31/2023
Recommendation: Ratify the quarterly claims reports as presented.
- 10. SIG Workers' Compensation Counsel Contract Fees (Gabbi Daniel)**
Attachment: McLaughlin & Coffinberry Letter
Recommendation: Approve fee increase as requested.
- 11. Bid from Bridges Construction for Suite 258 ADA Upgrades (Nancy Mosier)**
Attachment: Bid Form
Recommendation: Reject the only bid received for ADA upgrades to suite 258.
- 12. SIG Staff Holidays (Dr. Kelli Hanson)**
Attachment: 2023/2024 Holiday Schedule
Recommendation: Review and approve SIG Staff Holidays for 2023-2024.

- 13. Executive Committee Terms-Placer County Seat (Dr. Kelli Hanson)**
Attachment: Addendum to Term-Placer County Seat
Recommendation: Approve the Addendum for a one-time term of office for 2023-2024, then immediately follow with a two-year term 2024-2026 for Peter Efstathiu, Placer Union High School District.
- 14. Executive Committee Terms-Nevada County Seat (Dr. Kelli Hanson)**
Attachment: Addendum to Term-Nevada County Seat
Recommendation: Approve the Addendum for a one-time term of office for 2023-2024, then immediately follow with a two-year term 2024-2026 for John Baggett, Nevada City School District.
- 15. Staff Salary Schedule for 2023/2024 (Dr. Kelli Hanson)**
Attachment: 2023/2024 SIG Salary Schedules, Historical Salary Increases-Benefit Data 5.17.23
Recommendation: Admin Subcommittee recommends approval of the 2023-2024 proposed salary schedule including an 8% COLA increase (7% on the salary schedule and 1% equivalent on the benefit cap) for SIG staff for 2023-2024.
- 16. Selection for SIG Employee Assistance Program 2023-2026 (Amy Gonnella/ Jessica Athanacio, Gallagher)**
Attachment: SIG_EC_EAP Marketing Presentation
Recommendation: Staff recommends approval of Curalinc to provide the base support for our Employee Assistance Program.

F. Discussion Items

- 1. Committee Reports**
 - a. EBRC (Marea Filmer/Tina Base) – report from April 17, 2023
 - b. Admin Subcommittee (Audrey Kilpatrick) – report from May 10, 2023
 - c. Finance Subcommittee (Martin Fregoso) – TBD
 - d. Risk Management Subcommittee (Rusty Clark) – report from May 12, 2023
- 2. Program Updates**
 - a. Executive Director (Dr. Kelli Hanson)
 - i. Excited to carry SIG forward-thank you 😊
 - ii. Finalizing the Last Visits with our Members
 - iii. Conference Interest – email Kelli

- b. Employee Benefits (Melissa Gianopulos/Kelley Henry)
 - i. Open Enrollment Update

- c. Wellness (Amy Gonnella)
 - i. Restructuring Wellness Grants
 - ii. RFP Process – Navigate

- d. Property/Liability/Workers’ Compensation (Gabbi Daniel)
 - i. Update on Nevada County Clinic
 - ii. Volunteers Covered Under Workers’ Compensation
 - iii. Workers’ Compensation Trends

G. Closing Remarks and Adjournment
