



EXECUTIVE COMMITTEE

SPECIAL MEETING AGENDA

Schools Insurance Group
550 High Street
Auburn, California
530-823-9582

Friday, January 15, 2021

3:00 pm

[Join Zoom](#)

Meeting ID: 825 7352 2493; Passcode: 074684

A. 3:00: Administration

- 1. Roll Call – Quorum**
- 2. Approval of the January 15, 2021, Executive Committee Special Meeting Agenda**
- 3. Public Comments**

This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the Agenda.

B. Action Items

- 1. Competitive Bid Process: Property Management**

Attachments: RFP Timeline
Handouts: Draft RFP
Recommendation: Approve engaging in a competitive bid process for SIG's Property/Liability Third Party Claims Administration; Retail Brokerage Services for Liability and ancillary lines of coverage; Retail Brokerage Services for Workers Compensation coverage; and Risk Management/Loss Control Consultative Services

C. Closing Remarks and Adjournment

Executive Committee Meeting

Special Executive Committee Meeting

January 15, 2021



B. ACTION ITEMS

B.1. Competitive Bid Process: Various contracts

Attachments: RFP Timeline

Handout: Draft RFP

SIG enjoys a long-time broker/third party administrator relationship to provide services of:

- P/L TPA
- Retail brokerage services for Liability coverage and the ancillary lines of coverage for Crime, Cyber Liability/Breach Response, and Non-Owned Aviation
- Retail brokerage services for Workers Compensation coverage
- P/L and WC Risk Management services

The brokerage, Woodruff Sawyer, has notified SIG of their intent to terminate coverage in alignment with the contract's 90-day termination clause, to be effective April 12, 2021.

Because SIG is in the middle of marketing for the 2021-2022 program year, this contract termination exposes SIG to potential disruption in the marketplace. It is vital that SIG obtain competitive contract bids as soon as possible to avoid a gap in the renewal marketing process.

A RFP timeline is included for review. A draft RFP will be provided by handout.

Fiscal impact: Potential cost reductions for services to be determined according to bid results

Timeline: Effective no later than 4/12/2021

Strategic Plan: n/a

Recommendation: Approve engaging in a competitive bid process for SIG's Property/Liability Third Party Claims Administration; Retail Brokerage Services for Liability and ancillary lines of coverage; Retail Brokerage Services for Workers Compensation coverage; and Risk Management/Loss Control Consultative Services