



## EXECUTIVE COMMITTEE MEETING AGENDA

Schools Insurance Group  
550 High Street Suite 200  
Auburn, California  
530-823-9582

Wednesday, December 14, 2022  
9:00am – 12:00pm  
[Zoom Link](#)

Meeting ID: 885 6737 8234 Passcode: 736865

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### A. 9:00: Administration

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1. **Roll Call – Quorum**
2. **Public Comments**  
This time is scheduled for comments from members of the public concerning subjects that do not specifically appear as items elsewhere on the Agenda.
3. **AB361 Statement:** “The state of emergency continues to directly impact the ability of the members to meet safely in person, therefore meetings with a virtual component will be held until the state of emergency is lifted or conditions improve for in-person meetings.”
4. **Approval of the agenda for December 14, 2022**

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### B. Consent Agenda

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1. **Approval of Minutes (Kelli Hanson)**
  - a. May 18, 2022 Admin Committee Minutes
  - b. May 25, 2022 Finance Committee Minutes
  - c. August 2, 2022 Risk Management Subcommittee Minutes
  - b. October 12, 2022 Joint Powers Board Minutes
  - e. November 21, 2022 Special Joint Powers Board Minutes
2. **Approval of Payments (Nancy Mosier)**
  - a. October 2022 Warrants
  - b. November 2022 Warrants

3. **Accept Monthly Account Statements and Buy and Sell Transactions (Nancy Mosier)**
  - a. October 2022 Account Statement
  - b. November 2022 Account Statement
  
4. **Placer County Treasury (Nancy Mosier)**
  - a. October 2022 Report

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**C. Action Items**

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1. **Eyres Law Group, LLP Legal Monthly Retainer Agreement contract extension for 2023-2024 (Kelli Hanson)**

**Attachment:** Eyres Law Group, LLP Agreement contract extension for 2023-2024

**Recommendation:** Approve the extension of the existing contract with Patti Eyres (Eyres Law Group, LLP) for School District Legal Counseling Program services for the 2023-2024 contract year.
  
2. **Building Fund –Downstairs HVAC Repairs/Upgrades**

**Attachments:** HVAC Repairs Proposal, HVAC Proposal Air Com, HVAC Proposal Emcor

**Recommendation:** Review the proposals, and make recommendation on contractor approved for HVAC repairs.
  
3. **Authorized Financial Transaction Personnel – SIG Banking with US Bank (Nancy Mosier)**

**Attachments:** US Bank Appendix A-1, US Bank Appendix B-1, US Bank MSA

**Recommendation:** Staff recommends approval of Kelli Hanson as SIG's authorized financial transaction personnel for the SIG bank accounts with US Bank.
  
4. **Authorized Signatures for County of Placer Cost Center and Designated Programs (Nancy Mosier)**

**Attachments:** County of Placer Signature Card

**Recommendation:** Staff recommends approval of the signature card for the Placer County Office of the Auditor-Controller. Signatures will include: Melissa Gianopulos, Nancy Mosier, Jaxine Anderson, Kelli Hanson.

**D. Discussion Items – No action will be taken on these items. They are for discussion purposes only.**

**1. Committee Reports**

- a. Admin Subcommittee (Audrey Kilpatrick) – next meeting 1/5/23
- b. Finance Subcommittee (Martin Fregoso) – next meeting TBD
- c. Risk Management Subcommittee (Rusty Clark) – next meeting 1/9/23

**2. Program Updates**

- a. Executive Director (Kelli Hanson)
  - i. Closed Session Placement on Agenda
  - ii. Member Visits
- b. Employee Benefits (Melissa Gianopulos):  
**Attachments:** SIG Executive Committee Preliminary Renewal 121422 v3
  - i. Utilization Data / Preliminary Increases-Gallagher
  - ii. COBRA Administration
- c. Property/Liability (Gabbi Daniel):  
**Attachments:** none
  - i. Tuesday Taylor-Interim Risk Safety Coordinator
- d. Workers Compensation (Gabbi Daniel):  
**Attachments:** none
  - i. Work Health Solutions Auburn Clinic – closing Dec. 26, 2022

**E. Closed Session**

*The Executive Committee members will adjourn to closed session pursuant to Government Code Section 94946.95 to consider the following matters:*

**1. Property/Liability Claims Settlement Approval**

<u>District</u>	<u>Claim Numbers(s)</u>
Placer Union HSD	GHC0046653
Foresthill USD	
Black Oak Mine USD	
Roseville City School District	GHC0038409

**2. Government Code Section 54956.9– Review of Property/Liability claims pending litigation**

<u>District</u>	<u>Claim Number(s)</u>
Roseville City School District	S1800102

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**F. Open Session - The President will provide a report as to any action taken during closed session.**

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**G. Closing Remarks and Adjournment**

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