



JOINT POWERS BOARD

AGENDA

Schools Insurance Group
550 High Street
Auburn, California
530-823-9582

Monday, November 21, 2022
11:00am – 12:00pm Virtual
[Join Meeting](#)

Meeting ID: 835 8919 2467 Passcode: 238155

A. Administration

1. **Roll Call – Quorum**
2. **AB361 Statement:** “The state of emergency continues to directly impact the ability of the members to meet safely in person, therefore meetings with a virtual component will be held until the state of emergency is lifted or conditions improve for in-person meetings.”
3. **Approval of Agenda & AB361**

B. Public Comments

This time is scheduled for comments not to exceed 3 minutes each from members of the public concerning items on the agenda.

C. Action Items

1. **Resolution No. 0032.1 – Designating the Position of Executive Director as Senior Management and Delegating Authority to the Executive Committee Regarding the Executive Director and other SRIMG Personnel**
Attachment: Resolution No. 0032.1
Recommendation: Recommend approval of Resolution No. 0032.1
2. **SIG Policy No. 0032 – Personnel**
Attachment: SIG Policy No. 0032
Recommendation: Recommend approval of revisions to SIG Policy No. 0032

D. Closed Session

The Joint Powers Board members will adjourn to closed session pursuant to Government Code Section 94946.95 to consider the following matters:

1. **Government Code section 54957
Public Employee / Discipline / Dismissal / Release**

E. Open Session - *The President will provide a report as to any action taken during closed session.*

F. Closing Remarks and Adjournment

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C. ACTION ITEMS

C.1. Resolution No. 0032.1

Attachment

Resolution of the Joint Powers Board, No. 0032.1

Recommendation

Approve Resolution No. 0032.1 designating the position of Executive Director as senior management and delegating authority to the Executive Committee regarding the Executive Director and other SRIMG personnel.

Background

Our current Bylaws (Article 4) charge the Executive Committee with overseeing the operations of SIG, however the Bylaws state in Article 5 that the Executive Director serves at the pleasure of the Joint Powers Board. This resolution recommended for approval clarifies the Executive Committee can make decisions regarding personnel matters involving the Executive Director.

Fiscal Impact

None

SCHOOLS RISK AND INSURANCE MANAGEMENT GROUP

RESOLUTION OF THE JOINT POWERS BOARD, NO. 0032.1

**RESOLUTION DESIGNATING THE POSITION OF EXECUTIVE
DIRECTOR AS SENIOR MANAGEMENT AND DELEGATING
AUTHORITY TO THE EXECUTIVE COMMITTEE REGARDING THE
EXECUTIVE DIRECTOR AND OTHER SRIMG PERSONNEL**

SRIMG POLICY NO. 0032

WHEREAS, the Schools Risk and Insurance Management Group (SRIMG) and its Bylaws, effective April 2022, authorize the Joint Powers Board to delegate authority to the Executive Committee by resolution; and

WHEREAS, the Joint Powers Board desires to designate the position of Executive Director as senior management to the extent required / allowed by law; and

WHEREAS, the Joint Powers Board also desires to delegate authority to the Executive Committee over SRIMG personnel and their employment conditions.

NOW, THEREFORE, BE IT RESOLVED that the SRIMG's Joint Powers Board acts as follows:

1. The Joint Powers Board designates the position of Executive Director as senior management.
2. The Joint Powers Board delegates authority to the Executive Committee as shown in the attached amendments to SRIMG Policy No. 0032 – Personnel.
3. The Executive Committee and its President or designee are authorized to take all actions necessary or convenient to carry out this resolution and the resulting delegation of authority.

PASSED AND ADOPTED on the 21st day of November, 2022, at a special meeting of the Joint Powers Board by the following vote:

AYES: LIST

NOES: LIST

ABSENT: LIST

ABSTAIN: LIST

Attachment: SRIMG Policy No. 0032 – Personnel -amended effective 11/21/22

Dated:

President

Vice President

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C. ACTION ITEMS

C.2. Revisions - SIG Policy No. 0032 - Personnel

Attachment

Policy No. 0032

Recommendation

Approve revisions to SIG Policy No. 0032-Personnel

Background

Our current Bylaws (Article 4) charge the Executive Committee with overseeing the operations of SIG, however the Bylaws state in Article 5 that the Executive Director serves at the pleasure of the Joint Powers Board. The revisions recommended clarifies the Executive Committee can make decisions regarding personnel matters involving the Executive Director.

Fiscal Impact

None

Personnel

The School Risk and Insurance Management (SRIMG) Group, through personnel policies and regulations, wishes to establish conditions that will attract and hold the best-qualified personnel for all positions. SRIMG desires that all personnel pursue excellence within their profession and devote themselves to the welfare of the employees and districts that they serve.

SRIMG affirms its intention to have all its policies, regulations and procedures to conform to all requirements of the law. Provisions for the implementation of adopted policies should include channels of communication and procedures for the handling of professional and ethical problems, through which all persons or groups affected, may voice their opinions.

Consistent with Article 3, paragraph B of the SRIMG Bylaws (amended effective April 6, 2022), the Joint Powers Board hereby delegates authority regarding personnel matters for SRIMG employees as follows:

- The Executive Committee shall oversee the Executive Director's employment in all respects, including but not limited to recruitment, terms of employment, and release or termination. The Executive Director shall serve at the pleasure of the Executive Committee as a senior manager.
- In cooperation with the Executive Director, the Executive Committee shall oversee personnel of SRIMG in all respects, including but not limited to recruitment, terms of employment, and release or termination. The Executive Committee may further delegate authority to the Executive Director for SRIMG personnel matters in its discretion.

The Executive Committee approved the SRIMG Employee Handbook effective September 19, 2018.

(Adopted: 6/6/90; Revised: 10/9/96, 10/7/98; 5/3/00; 5/2/01, 4/27/16, 9/19/18, 11/21/22)