



You can reach out to any SIG staff member. We are happy to route your call to the point of contact to assist you. Main responsibilities listed below

Easy Links for Frequent Requests:			
Property/Liability Claim claims@sigauburn.com			
Request a Certificate of Coverage (COC)- certs@sigauburn.com			
To seek advice/ consultation/ or submit pre-approval for event - events@sigauburn.com			
To report a Workers' Compensation Claim - Employee calls AMC Call Connect 844-691-4111			
<u>Director, Claims and Loss Prevention</u> Gabbi Daniel gabbid@sigauburn.com Ext. 208	<u>Risk and Safety Coordinator</u> Kris Packwood kpackwood@sigauburn.com Ext. 210	<u>Administrative Analyst - Risk Management</u> Charlene Quilao cquilao@sigauburn.com Ext. 213	<u>Workers' Compensation Manager</u> Jaxine Anderson jaxinea@sigauburn.com Ext. 205
<ul style="list-style-type: none"> ❖ Claims ❖ Risk Management ❖ Events ❖ Contracts 	<ul style="list-style-type: none"> ❖ Safety Plans ❖ Event/Activity Support ❖ Risk Management ❖ Safety Inspections ❖ Trainings 	<ul style="list-style-type: none"> ❖ Event/Activity Support ❖ Certificate of Coverage Requests ❖ Auxiliary Groups 	<ul style="list-style-type: none"> ❖ Work Comp Claims ❖ Return to Work ❖ Ergonomics
<u>Chief Fiscal Officer</u> Nancy Mosier nancym@sigauburn.com Ext. 204	<u>Administrative Analyst-Accounting</u> Annie Cohodes acohodes@sigauburn.com Ext. 214	<u>Health Benefits Administrator</u> Melissa Gianopulos melissag@sigauburn.com Ext. 202	<u>Administrative Analyst-Health Benefits</u> Kelley Henry kellelyh@sigauburn.com Ext. 201
<ul style="list-style-type: none"> ❖ Rates ❖ SRG/Captive ❖ Contractors ❖ SIG Building Items ❖ Actuarial 	<ul style="list-style-type: none"> ❖ Invoices ❖ Accounts Payable ❖ Accounts Receivable 	<ul style="list-style-type: none"> ❖ Employee Benefits (Delta/VSP/ Medical/Life) ❖ COBRA ❖ Retirees 	<ul style="list-style-type: none"> ❖ Employee Benefits (Delta/VSP/ Medical) ❖ Benefitsolver
<u>Member Services and Wellness Manager</u> Amy Gonnella amyg@sigauburn.com Ext. 206 Wellness/EAP/Member Services	<u>Administrative Assistant</u> Kirstie Miller kirstiem@sigauburn.com Ext. 200 Any Request or Support Need	<u>Executive Director</u> Dr. Kelli Hanson khanson@sigauburn.com Ext. 203 Any Request or Support Need	