

You can reach out to any SIG staff member. We are happy to route your call to the point of contact to assist you. Main responsibilities listed below

## **Easy Links for Frequent Requests:**

Property/Liability Claim <a href="mailto:claims@sigauburn.com">claims@sigauburn.com</a>

Request a Certificate of Coverage (COC)- certs@sigauburn.com

To seek advice/ consultation/ or submit pre-approval for event - events@sigauburn.com

To report a Workers' Compensation Claim - Employee calls AMC Call Connect

844-691-4111

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Director, Claims and Loss Prevention Gabbi Daniel gabbid@sigauburn.com Ext. 208	Risk and Safety Coordinator Kris Packwood kpackwood@sigauburn.com Ext. 210	Administrative Analyst - Risk Management Charlene Quilao cquilao@sigauburn.com Ext. 213	Workers' Compensation Manager Jaxine Anderson jaxinea@sigauburn.com Ext. 205
<ul><li>Claims</li><li>Risk Management</li><li>Events</li><li>Contracts</li></ul>	<ul> <li>Safety Plans</li> <li>Event/Activity</li> <li>Support</li> <li>Risk Management</li> <li>Safety Inspections</li> <li>Trainings</li> </ul>	<ul> <li>Event/Activity Support</li> <li>Certificate of Coverage Requests</li> <li>Auxiliary Groups</li> </ul>	<ul><li>Work Comp Claims</li><li>Return to Work</li><li>Ergonomics</li></ul>
Member Services and Wellness Manager Amy Gonnella amyg@sigauburn.com Ext. 206	Administrative Analyst- Accounting Kirstie Miller kirstiem@sigauburn.com Ext. 200	Health Benefits Administrator Kelley Henry kelleyh@sigauburn.com Ext. 202	Administrative Analyst- Health Benefits Annie Cohodes acohodes@sigauburn.com Ext. 201
<ul><li>Wellness</li><li>EAP</li><li>Member Services</li></ul>	<ul> <li>Invoices</li> <li>Accounts Payable</li> <li>Accounts         <ul> <li>Receivable</li> </ul> </li> <li>Any Request or         <ul> <li>Support Need</li> </ul> </li> </ul>	<ul> <li>Employee         Benefits         (Delta/VSP/         Medical/Life)</li> <li>COBRA</li> <li>Retirees</li> </ul>	<ul> <li>Employee Benefits         (Delta/VSP/ Medical)</li> <li>Benefitsolver</li> </ul>
Chief Fiscal Officer  Nancy Mosier  nancym@sigauburn.com  Ext. 204  ♣ Rates, SRG/Captive, Contractors, SIG Building Information, Actuarial\		Executive Director  Dr. Kelli Hanson  khanson@sigauburn.com  Ext. 203  Any Request or Support Need	